

Name of Reviewer: Kelly Allen Date: 12/5/06

Name of School: Lakeside

Satisfactory – Appropriate evidence or documentation is available.
Needs Improvement – Available evidence or documentation is incomplete or otherwise inadequate
Deficient – Appropriate evidence or documentation is not available.

	Criteria	S	N	D	Comments	Initials
ESE Services	1 ESE folders are properly maintained for appropriate students.	✓				BT
	2 District guidelines are followed for transferring and transitioning ESE students.	✓				
	3 Lesson plans reflect appropriate instruction for ESE students.	✓				
	Teachers have copies of IEPs in classrooms.	✓				
	4 ESE students are receiving services documented on their IEPs.	✓				
	5 IEPs are current.	✓				
	6 Three-year re-evaluations are current.	✓				
	7 Procedures for discipline for ESE students are in compliance with IDEA and District procedures.	✓				
	8 There is evidence that alternate assessments were provided for students who did not participate in regular assessments.	✓				
	9 There is a designated ESE Contact Person who attends highly recommended District training.	✓				
	10 Evidence of Consult Logs A*(D)					
	11 OT, S/L, PT, DHH, VI services are being delivered	✓			2x weekly	
	12 There is evidence of the ten-day notice for inviting parents/guardians to attend IEPs and Child Study Team meetings.	✓				
	13 There is evidence that the LEA representative and required members are invited to and are in attendance at IEP and Child Study Team meetings.	✓				
14 Procedures are being followed for Eligibilities, Evaluations and Re-evaluations	✓				✓	
*(D) Documentation Required						

They continue to have difficulty with Lake Shore Middle sending them files.